

Environment, Health and Safety



Phone: 415-476-1300

Fax: 415-476-0581

Email: Adriane.Guerreiro@ucsf.edu

UCSF Special Event Application: **Temporary Food Facilities**

The purpose of this application is to determine conformance to the California Retail Food Code (CRFC), Chapter 10.5, "Charitable Temporary Food Facilities"- CRFC-114332, which governs sanitation requirements for nonprofit charitable temporary food facilities. Please complete this application to provide detailed information concerning how and what, if any, food will be handled during the event. Email or FAX this application to the Office of Environment, Health and Safety for review and approval.

Event Information

Date of Event: _____ Time of Event: _____
Event Sponsor: _____
Event Type: _____
Location of Event: _____
Number of Attendants: _____
Contact Person: _____
Contact Number: _____ E-mail: _____
Date of application: _____

Food Information

Will food (consumables) be served at this event? Yes: ____ No: ____
(If No is checked, application is complete)

Food will be: _____ Sold: ____ Complimentary: ____

Identify food(s) being served?

Pre-Cooked: _____

Cooked On-site: _____

Pre-Assembled: _____

Assembled On-site: _____

Food Source: Restaurant: _____

Retail/Wholesale Store: _____

Quantity of Food: _____

How will food be stored at event? _____

How will the food be served? Self-Serve: _____ Host Served: _____

Anticipate any special handling of the food (if yes, please give brief explanation)?

Questions/Comments: _____
