

**UNIVERSITY OF CALIFORNIA SAN FRANCISCO
OFFICE OF ENVIRONMENT, HEALTH & SAFETY,
PUBLIC HEALTH OFFICE
FACILITIES MANAGEMENT (FM)
POLICY ON SURVEILLANCE AND TRAINING**

Policy

Facilities Management (FM) staff work in a variety of campus locations which may expose them to various laboratory animals, bloodborne pathogens and/or Medical Center patient care or clinical areas. This policy outlines the mandatory training and medical surveillance requirements for all FM staff working in these environments.

Scope

The University of California, San Francisco requires all Facilities Maintenance staff, including contractors*, participate in the outlined training and surveillance requirements.

Exemption

Facilities Management staff who do not complete plumbing duties is exempt from Section III (Bloodborne Pathogen Exposure) of this policy.

Required Procedures

It is the responsibility of the manager/supervisor to ensure that all staff with exposure to animals, bloodborne pathogens or patient care areas is informed of the surveillance requirements, and that these requirements are fulfilled prior to beginning work, and annually thereafter when required.

I. Laboratory Research Animal Exposure

A. Medical Health Screening (MHS) Questionnaire:

All Facilities Management staff, irrespective of job title, is required to complete the online Medical Health Screening Questionnaire annually. The questionnaire is available here: <https://medicalhealthscreeningforanimalallergy.ucsfmedicalcenter.org:4430>.

B. Old World Primate (OWP) Exposure:

Based on the risk assessment designated by the MHS Questionnaire, all staff with exposure to primates are required to comply with the *Old World Primate (OWP) Worker Policy on Surveillance* and *Herpes B Training Policy*. The policies are available on the UCSF EH&S website.

** Services to contract staff will be consistent with contractual requirements and established UCSF requirements. The vendor is responsible to ensure compliance with baseline and annual surveillance and baseline communicable disease immunity. In the event that Occupational Health Services (OHS) provides tuberculosis surveillance or required vaccinations to agency staff the vendor will be invoiced.*

C. Sheep Exposure:

Based on the risk assessment designated by the MHS Questionnaire, all staff with exposure to sheep and/or sheep tissue is required to comply with the *Institutional Animal Care and Use Committee Sheep Worker Policy on Surveillance and Training*. The policy is available on the UCSF EH&S website

II. UCSF Medical Center Patient Care or Clinical Area Exposure

All staff with exposure to Medical Center Patient Care or Clinical Areas is required to comply with the *Hospital Epidemiology and Infection Control: Worker screening & immunization for vaccine-preventable diseases* Policy 3.1. The policy is available here:

<http://infectioncontrol.ucsfmedicalcenter.org/ICMANUAL2007/Section3/Sec%203.1%20HCW%20Screening.pdf>

III. Plumbers (Bloodborne Pathogen Exposure)

Per CalOSHA's Bloodborne Pathogen Standard (CCR: Title 8, Section 5193) all individuals with potential occupational exposure to bloodborne pathogens, such as UCSF Facilities Management plumbers, must be offered the hepatitis B immunization. Individuals who decline the vaccine must sign a written declination form.

IV. Documentation

All screening documentation, including proof of previous vaccination, should be sent via email, fax or mail to the UCSF Public Health Office.

Email: PublicHealthOffice@ucsf.edu

Fax: 415-476-0581

Mail: Box 0942

V. References

For further information regarding any of the above requirements please see the:

- Institutional Animal Care and Use Committee Old World Primate (OWP) Worker Policy on Surveillance
<http://www.ehs.ucsf.edu/old-world-primate-owp-worker-policy-surveillance-and-training>
- Office of Environment, Health, and Safety Herpes B Training Policy (*policy pending*)
- Institutional Animal Care and Use Committee Sheep Worker Policy on Surveillance and Training
<http://www.ehs.ucsf.edu/sheep-worker-policy-surveillance-and-training>
- Hospital Epidemiology and Infection Control: Worker Screening & Immunization for Vaccine-Preventable Diseases, Policy 3.1
<http://infectioncontrol.ucsfmedicalcenter.org/sites/infectioncontrol.ucsfmedicalcenter.org/files/Sec%203.1%20HCW%20Screening.pdf>
- UCSF Communicable Disease Vaccination and Surveillance Policy
http://occupationalhealthprogram.ucsf.edu/Forms/UCSF_Communicable_Disease_Surveillance_Vaccination_Policy_FINAL.pdf

- UCSF Occupational Health Services Hepatitis B Vaccine Vaccination or Declination Confirmation Form
http://occupationalhealthprogram.ucsf.edu/Forms/Hepatitis_B_Consent_Declination_Form.pdf

For Additional Information

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