



# TRANSFER OF CONTROLLED SUBSTANCES MATERIAL

Location: (check appropriate campus DEA registration)

\_\_\_ Parnassus DEA registration ( Parnassus, Laurel Heights, Mount Zion)

\_\_\_ Mission Bay DEA registration ( Mission Bay, MCB, SFGH, Hunters Point, China Basin)

Other \_\_\_\_\_

All transfer must meet the following conditions:

- The material transfer must be within the same DEA Registration
- The substance is listed/approved in the receiving lab's CSA.
- The receiving lab will not exceed its maximum possession limit.
- Material is only transferred to an Authorized Recipient.
- Appropriate security measures are in place.
- This transfer form is maintained by each lab.
- A copy of this transfer form is send to EH&S Attention: Controlled Substance Officer Box 0942 or emailed to [jason.mata@ucsf.edu](mailto:jason.mata@ucsf.edu)

Note: The inventory of both labs will be adjusted to account for this transfer.

From: \_\_\_\_\_  
PI: \_\_\_\_\_ CSA #: \_\_\_\_\_

To: \_\_\_\_\_  
PI: \_\_\_\_\_ CSA #: \_\_\_\_\_

Transferred by:

Print Name

Signature

Received by Authorized Recipient:

Print Name

Signature

Transferred by CSO:

Print Name

Signature

Date	Controlled Substance	Schedule	Total Quantity *	Form **	Strength***	Lot Number	Comments

\*Total Quantity: ml for liquid form and mg/g for powder form  
 \*\* Form: liquid, powder, tablet, capsule or patch  
 \*\*\* Strength/concentration: mg/ml, %