Applicants should fill out entire permit and sign before submission. Signing binds the applicant to abide by all the conditions and requirements listed. Please submit at least 10 days prior to the event.

**Organization:**

**Date(s) of Activity:**

**Start Time**

**End Time**

**Location of Event:**

**Applicant Name:**

**Title:**

**Contact Email:**

**Contact Phone:**

**Applicant’s Signature:**

**Date**

- My organization has a rated fire extinguisher to use, per conditions listed below (#2).

### CONDITIONS OR REQUIREMENTS:

1. Cooking equipment such as hot plates, grills, deep fat fryers, BBQs, etc., shall NOT be located within (10) ten feet of combustible walls or roofs or other combustible materials, or within twenty (20) feet of a building air intake, door, window or any openings.
2. Provide a fire extinguisher with rating 2-A:10-B:C or higher for each location where food is to be cooked.
3. When finished using charcoal, you may leave the coals in the barbecue until completely cooled (48 hours is recommended) OR place the cooled briquettes in a bucket of water before discarding them. Ensure the coals are cool to touch before discarding them in any dumpster.
4. Cooking must be attended at all times.
5. All cooking equipment shall be used at users’ risk.
6. Permit is to be used for the above date and activity only.
7. All activities shall conform to State Fire Marshal requirements.
8. Area is to be restored to its original condition following the event.

**NOTE:** Butane stove/grills are not permitted to be used anywhere on UCSF campus.

### Event Description and Cooking Appliances To Be Used:

**Fire Marshal Use Only**

**Issued By:**

**Title:**

**Signature:**

**FPD Phone:**

For general information, contact 415-514-3959, timothy.brey@ucsf.edu